

Managing Corrective Actions

After an EH&S survey visit, the Principal Investigator and a designated lab safety contact will be able to view their Safety Survey report, which may include corrective actions. This chart shows how to manage your laboratory's corrective actions.

There are two ways to manage corrective actions

Option #1

Link in Survey Email

Click on "survey report", which will prompt you to log in to the LION system. It will then open directly to your action options page

Dear David Skorodinsky,

I completed a Comprehensive Laboratory Safety Inspection in your laboratory(s) on Jun 17, 2024 and have assigned corrective action(s). Click [survey report](#) to find corrective actions and any photos.

After the action is corrected, it must be marked as "Complete" in LION as shown here: [How to Manage Corrective Actions](#)

Option #2

Log in to LION

1. Log in here :

<https://labcliq.com/l/columbia/>

2. Select the Columbia University Single Sign On option

3. Sign in with your Columbia Uni & Password

Remember Selection Off

Single Sign On:

Other:

4. In "Inspection Findings" click "Corrective Actions" & then "Actions By Inspection". Click the orange folder that says "Manage" to view the action options page.

Inspection Findings ▾

- Corrective Actions
- Completed Inspections

LATCH

General User Guides ▾

- Manage Corrective Actions
- RAM User Guide
- LATCH User Guide
- Self-Inspection Guide

Open Actions **Actions by Inspection** Recently Closed Extension Requests

Show Mine

Filters ▾ Export Action Report Start Date: 06/17/2023 End Date: 06/18/2024

Show 25 rows ▾

Due Date	Inspection Date	Open	Inspected	
> 07/01/2024	06/17/2024	2	David Skorodinsky(ds4010@columbia.edu)	 

Showing 1 to 1 of 1 entries Previous 1 Next



Action Options!

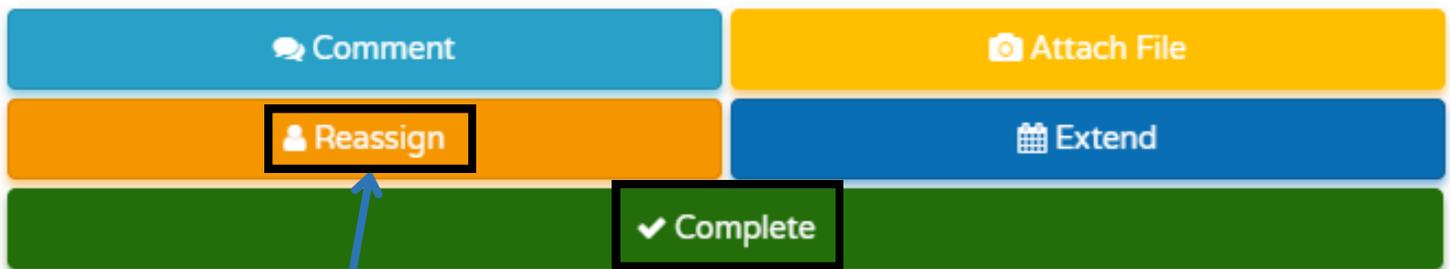
Inspection Question: Is the space clear of evidence of food or drink in the lab?

Due: Jul 1, 2024

Assigned: David Skorodinsky (ds4010)

Corrective Action Questions:

Columbia University's laboratory safety policy prohibits eating, drinking, and food storage in laboratories. Food and beverages in the laboratory pose cross-contamination risks, and can enable the inadvertent ingestion of hazardous materials into the body.



If someone else is correcting this action, press the orange “Reassign” button and enter their name or email address. They will be notified that an action has been assigned to them.

Once the action has been corrected, press the green “Complete” button. This will update the action in the EH&S system. **An action is not completed until this button is pressed.**